

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF LOUISIANA**

**Vacancy Announcement**

**Judicial Law Clerk**

**POSITION:** Judicial Law Clerk to Judge Elizabeth Magner, United States Bankruptcy Judge

**TERM:** One year and one day. (This may be extended.)

**OVERVIEW:** Some of the duties include review of case files and pending matters, conducting legal research and drafting memoranda, drafting, reviewing, and processing orders, attending trials and conferences, and generally assisting the Judge in carrying out her duties.

**QUALIFICATIONS:** Candidates must be law school graduates (or be certified as having completed all law school studies and requirements and merely awaiting conferment of degree). Experience in bankruptcy law is preferred.

**SALARY RANGE:** \$50,541 – 65,704, depending on experience and qualifications.

**APPLICATION:** Mail or hand deliver a resume, a list of job references and their phone numbers, a law school transcript, and a writing sample to

Judge Elizabeth Magner  
Attn: Lauren Tebbe  
707 Florida Street, Rm. 109  
Baton Rouge, Louisiana 70801

**CLOSING DATE:** All applications must be received no later than January 15, 2006.

**LOCATION:** New Orleans, Louisiana

**BENEFITS:** Employees of the U.S. Bankruptcy Court are EXCEPTED appointments and are at will employees. Federal Government Civil Service classifications or regulations do not apply. Judicial employees are entitled to the same benefits as other Federal Government employees such as:

- 13 days of paid vacation per year accrue for the first three years.
- Ten paid national holidays per year.
- Participation in the Federal Employees Health Insurance Program on a pre-tax deduction basis.
- Participation in a Group Life Insurance Program.
- Participation in a Long Term Disability Program.
- Participation in Pre-Tax Flexible Spending Accounts.

- Participation in Long-Term Care Insurance Program.

**INFORMATIONAL:** Interview and/or relocation expenses will not be provided. By statute, employees must be a citizen of the United States or of countries with which the U.S. has a mutual defense treaty.

This position is subject to mandatory Electronic Funds Deposit (Direct Deposit) Because of the nature of the duties performed the incumbent will be subject to an FBI fingerprint background check.

**THE UNITED STATES COURTS ARE EQUAL OPPORTUNITY  
EMPLOYERS**